MEETING ACTION FORM

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| **SE19 SEND Network: Post 16 Preparing for Adulthood Group** | **Date 29/03/2019** | **Venue: London Councils. SE1 0AL** |
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| **Present: Jayne Howarth (Co-chair) Richard Gargon (Co-chair), Doug Flockton, Christine Preston, Jan Bailey, Cathy Smith, Tracey Maytas, Julie Pointer, Amanda Percy, James Hanks, Yvonne Emissah, Bernadette Dawes, Lucy Baker Smith , Tracy McGill, Paul Morris, Michelle Parks, Scott Reilly, Lizzy Ryan, Gemma Baker. Amanda Dean, Laura Peters, Lara Roberts, Jane Delves, Sam Marlow, Jane Grealish. Fenella Potterton, Josephine Kent, Ruth Perry, Rebecca Harvey, Kerry Lowe, Josie Granger, Mike Gamble, Alice McColl, Jackie, Anne Marlow, Liz Perry, Simon Charlton, Jane Clarke. Toni Marsh (Note taker)** | **Apologies:**Linda Francis, Jo Milson, Elizabeth Wilson, Andrew Briggs, Lydia Jeffrey, Jennifer Newton |
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| **Item no:** | **Item discussed:** | **Actions:**  | **By Whom:** |
|  | **Welcome and introductions; Format and objective of meeting.**The Co-chairs welcomed everyone and introductions were made around the table.Co-chairs introduced the background to the revised meeting and there was discussion around the format and purpose going forward:* To be an equal partnership between LAs and providers
* To provide a forum to share learning and good practice to improve outcomes for young people
* To discuss and, where possible, resolve issues shared across the S.E. Region, including the forming of 'Task and Finish' sub-groups where appropriate
* To develop an informal support network for members to use to share information and queries

The meeting format and effectiveness will be reviewed after 3 meetings  | **Action: Agenda at third meeting to include opportunity for review of meeting format and progress.** | Chairs |
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| **1.** | **Getting to know you: Presentations from the 4 umbrella organisations involed in the Group:****S.E.19 SEND Regional Network (Tracey Maytas)**. * One of nine Department for Education networks nationally, S.E.19 as 19 Local Areas in SE.
* Jointly fund by DfE and S.E. Region Directors of Children's Services via Sector-led Improvement Programme.
* Local Area not local authority as includes all SEND partners, Health, Education, Social Care and service users; Partnership of equals
* Post-16/ PfA one of 7 working groups supported by S.E.19, others include Coproduction, Inclusion and SEN Support.
* Reporting route for all groups is to S.E.19 Steering Group, chaired by DCS rep, so information can go to DCS Group. Local Offer,
* Use the S.E. Sector-led Improvement Programme (SESLIP) website to advertise meetings, share contact details etc. https://www.seslip.co.uk/

(Map of Region and Structure of Network circulated with presentation)**Association of Colleges - AoC (Gemma Baker, S.E. Region)*** Membership organisation for all colleges in England.
* 257 colleges covering many different courses and wide age range - F.E., H.E. and Apprenticeships
* 79% of colleges rated good or outstanding
* 18% of learners have SEND, 23% in 16-18 age range.
* Strategic aims of AoC:
* Set agenda for policy changes, develop high profile, deliver support, engage with external stakeholders, research.
* Split into local networks, Gemma leading in S.E.

(Map of Regions and Leads circulated with presentation)Work with government agencies to represent colleges e.g. on curriculum change, new OFSTED Inspection regime, qualification reforms. Also act as pressure group with House of Commons and House of Lords**Q&A:** How many merged colleges in SE Region? 60  Are there any trends with SEND to inform planning for future development? AOC doesn’t capture it. Discussion around growth areas: SEMH and challenging behaviour identifiedIssue of 'hidden' problems; NDTi looking at cases of YP not going out of house - not hitting SEND radar so fall through net. **Natspec (Ruth Perry)**National organisation of specialist colleges and specialist further education for people with learning disabilities. Works to principles that all learners have a right to options, outstanding quality, opportunity, and outcomes.* Core work: Member support, Lobbying, advocacy, organisation development, wider sector training/projects.
* 115 Specialist post 16 institutions in UK, 82 funded by ESFA this year. 86 SPIs on S41 list, 88 NATSEC members, around 4,200 students, about 1,000 of which are residential.
* Specialisms – condition-specific, therapeutic approaches, ethos, culture, vocational areas.
* High degree of complexity or level of support needed. Common features; specialist teaching, specialist equipment, therapies.

**Q&A:** Do you have Data on how many going into employment? Survey of members but incomplete data. Individual colleges do. There is a need for this data. **National Development Team for inclusion - NDTi (Julie Pointer & Alice McColl)**PfA strand funded by DfE contract. Provide free training, support and resources. Includes:* free training via SEND Network, training days to be selected from a menu of support across all the PfA outcomes.
* education programme and resources published on NDTi website.
* Provide support through these meetings, to help practitioners to maintain sustainable PfA networks.

Focus for 2019-20:* Post 19 support working with15 areas across county - slow starting but now coming on board
* Employment pathways

Resouces - all on website:* Best practice stories and examples
* Recent publications: Lighthouse, Robert's journey; Work Experience

DfE contract provides direct line to them, NDTi provide reports to them on risks and challenges to PfA development.Also provide advice to yp and parent carers by email **Q&A:** What enquiries do you get from parents? Most queries are about internships, EHC plans coming to an end, employment related. |  **Action:** Gemma Baker to share response to qualification reform when done**.****Action:** Keep trends analysis on the agenda as standing item - something to work towards. **Action:** Colleges to bring employment data to meeting in the future  | **GB****TM** |
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| **2.** | **GFE High needs students costing templates – a more regional approach. Doug Flockton and Tracey Maytas**,DF gave background - Earlier meeting had asked if all LAs could use a similar template as time consuming to have to fill in different ones.LAs set up task and finish group. looked at as many templates as possible across Region. Examples of three templates, Hampshire, Wokingham and East Sussex, were circulated. There was joint working between SE LAs to create templates when new funding arrangements came in (2013) Most still use this, based on Hampshire one, so there are many similarities; Excel, tab for each individual student, categories of support, summary for whole college at the end, set rate for LSAs and tutors built in to calculationsWork on a new template is taking place in East Sussex following agreement put in place with colleges.**Discussion:** No one template agreed on.* Activate: using a banding model with menu of costs
* Agreed around table that funding has to be personalised to the student.
* Berkshire College of Agriculture: have too many students to fill out forms.
* Natspec are currently working on a model
* Kent and colleges are working on new flexibilities, currently testing it out
* S.E.19 Steering Group are happy to support further work

**Agreed:*** ideal is personalised costs for all learners drawn direct from EHCP but this is still very much work in progress.
* Should continue to look at possibilities jointly, LAs and colleges
* Ask Kent to input to Group on their work
 |  **Action:** Simon Charlton, Ruth Perry and Tracey Maytas to have a further conversation on model and template.**Action:** Invite someone from Kent to a future meeting | **SC/TM/RP****TM** |
| **3.**  | **Placing Process Calendar**A small LA task and finish group have put together a draft calendar of the placing process, works month by month to see where the deadlines are and avoiding issues by thinking ahead. Questions: Would it be useful to colleges? Is it useful for sharing? How accurate do we think it is?Agreed: Idea is useful. Needs provider input into it and to become jointly understood framework. Also need to consider:* Does need for transition work in schools to get learners ready need to be reflected?
* Nothing currently for transition from specialist to adult programme
 | **Action:** Calendar to be circulated to all members and feedback to be sent back to Tracey for next meeting | **TM** |
| **4.**  | **Supported internships (Julie Pointer)**Julie gave background to DfE employment grant:* to increase the number of young people completing supported internships.
* provide job coach training to increase the pool of job coaches available to support young people on work placements.
* Increase number of supported internships.
* Set up Supported Internship forums in Regions
* NDTi managing a national SI survey
* Nationally, about 1,000 young people have benefitted from supported internships.

South East had initial Regional SI forum meeting in December. Findings:* Provision is patchy, growing strongly in some places but not others.
* Concern to ensure quality of provision - not always good.
* SI forums have been set up in some Local Authorities but not all.
* Sits in different places strategically.
* There are challenges around engagement with job centres
* More information needed for families; NDTi are working on this.

Next Steps:NDTi are doing training with job centresDfE are funding PfA employment conferences - will be one in S.E.SI Survey is still live, more people need to complete it. To look at follow up support and use of traineeships.NDTi work on presumption of employability for young people. Need to have EHCPs to shape study programmes, curriculum design and workforce development.**Discussion:** Job coach training: national standards: TSI – Training in systematic instruction. Accredited and non-accredited options. BASE - British Association for systematic employment. Activate – starting new programme where young people set up own businesses alongside part time job; Pre supported internship study programme.Employment is Everyone’s Business - useful organisation for local areas, trying to get it into schools, can help with vocational profiling in schools and colleges. There are still concerns and difficulties around placing yp with profound and complex disabilities, physical and learning. **Question:** Specialist colleges are hoping to send out students with profound disabilities but finding placements can be difficult - any suggestions?Activate in Bracknell – working with local authority on Apprenticeships. NDTi interested  | **Action:** JP to share SI survey responses for SE **Action:** Group members to complete it if not already done so**Action**: Julie to get Activate Information | **JP** |
| **5.** | **Future meetings –**Discussion took place around what the group would find useful for future meetings and how the content should be developed:* Sharing of initiatives and good practice: presentations from LAs and Colleges on new initiatives or events.
	+ Hertfordshire - developing profiling in schools, Yvonne will present after evaluation at end of the year.
* Sharing of information
* Input from DfE and ESFA
* Standing items on the agenda to be discussed at each meeting
* Meetings to have specific topic or focus with appropriate speakers
	+ Group members asked to think about who they would like to speak at meetings and let Tracey know

**Future Membership:** Current membership is GFE Colleges (5 present), Non-maintained special schools (4 present) Specialist FE (7 present) 19 LAs (12 present) plus provider organisations (Natspec, AoC), NDTi and NNPCF regional representative. Want to make group as inclusive and representative as possible but this could create a problem with numbers.* Members asked to invite colleges in Region not currently part of group
* Members were asked to consider who in their organisation is best placed to attend and then disseminate.
* Also asked to think who can feed in to meetings from other key groups e.g. National SEND Board

Richard suggested an E hub that all have access to, to share meetings, events etc.Options: ‘Base camp’, - good but has cost; 'Slack' - free but open access so nothing confidential; SESLIP website – free, SE19 meeting dates already on it but not sure how much functionality.  | **Action**: Hertfordshire to be on future agenda**Action:** To Invite DfE representative **Action:** AOC to look at ways of increasing GFE representation**Action:** Members to let TM know if they sit on related groups and can feed in**Action:** Richard to follow up with Slack Tracey to follow up SESLIP  | **TM****GB****All****RG****TM** |
| **6.** | Dates for future meetings - 3 meetings per year, one per term.Summer: First week in July but not 3rd and avoid 5th.Autumn: First week in November.Spring: Early March.  | **Action:** Tracy to identify dates with venue and check co-chairs availability. | **TM** |
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| **7.** | **AOB** New OFSTED inspection framework:Public consultation taking place now. They are proposing removing the High Needs judgement for specialist colleges and special schools and GFEs are concerned about this. Will the good work being done with this cohort in colleges be shown? **Discussion:** Within the current framework, there is real incentive for providers to focus on the NH Judgement and it forces OFSTED to have a conversation about this. Chance that much of great work that goes on will not be recognised if it is removed.There is a requirement in new framework for a focus on Inclusion - could this be used and might it be better?**Agreed:** Members to consider implications. All urged to respond.Ruth is happy to share Natspec response to Section 9 of the framework.  | **Action:** Ruth to circulate.  | **RP** |
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