

**SE19 SEND Strategic Leads Meeting**

**15/11/23**

**Notes of meeting**

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| **Attendance** | **LA** |
| Sheelagh Sullivan | SE19 SEND Programme Lead |
| Julia Katherine | Surrey |
| Liz Kemp | Portsmouth |
| Alistar Hines | Hants |
| Beth Armstrong | East Sussex |
| Leanne Day | DfE |
| Laura Timms | Hants |
| Neil Hoskinson | Slough |
| Sally Furness | Wokingham |
| Catherine Clarke | Oxfordshire |
| Nathan Caine | East Sussex |
| Victoria Courtis | Milton Keynes |
| Samantha Caley | Slough |
| Roxanna Glennon | Brighter Future Children |
| Mark Evans | Evans Consulting |
| Lauren Stone | SDSA |

| **Item** | **Notes** |
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| **Welcome/Apologies** | Apologise received from Len Brazier (Slough).  Request to up-date Sheelagh and Lauren with any changes to LA SEND leadership. We would like to keep the circulation list up-to-date |
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| **Updates**  **i) Individual LAs (including feedback tips from Surrey’s recent inspection)**  **ii)Regional Updates**  **iii) National – recent publications listed below:**  **(iv) Change Programme** | Item (i)  **Surrey shared their inspection experience with colleagues:**   * They had project manager create logistics plan. * Hosted nine different inspectors over the course of three weeks. * Only five individuals were able to upload document onto inspector’s website, which included two members from health – which presented as a challenge for Surrey so granted an extra member to support the upload of documents. * Parent/Carer forums raised questions about framework as they were under impression they would meet inspectors. This was clarified through website video modification. * Face-to-face pre-meetings and debriefs for information were conducted to promote positive teamwork. * Daily check-ins were held with managers and open sessions for all across the partnership, facilitated via Teams. * Ran a ‘speed date’ session with inspectors to display the breadth of work across partnerships.   ACTION: Request for everyone to share governance structures around inspections   * Proposal to use addition regional grant to take forward SEND workforce activity agreed. Initial activity – Operational SEND teams survey.   Mark Evans presented plans and will up-date at next meeting.   * Courageous Conversations framework shared. Volunteers to be peer reviewers or engage in CC activity sought. Bucks will carry out a CC at the end of January.   Action \_ LAs to consider Courageous Conversations involvement and identify potential peer reviewers.  Item (iii)  National updates shared:   * EHE review * Robin Walker’s response to SEND Improvement Plan   -Change Programme updates shared by Liz Kemp:   * Received guidance from the DfE providing more clarity for the Programme directions. * Experimenting with a new dashboard, seeking feedback on its effectiveness. * Focus on engaging mainstream schools in inclusion plans urged to liaise with colleagues for guidance. * Plan is to involve all LA’s in process as the programme progresses. * More news after Xmas when directions/scope of work will be clearer. |
| **LAC Cross border arrangements** | * Julia Katherine shared paper explaining changes resulting from amended guidelines issued in August 23. * LAs discussed some of the current challenges. * MOU around inter-LA placements to be refreshed to cover changes. LAs agreed that existing MOU could still be honoured apart from arrangements around LAC responsibilities. * Agreement – that issues between LAs should not cause delays in the placement of CYP who are LAC. * Request to raise new challenges with DCS group (or other senior leader groups)   Action: Sheelagh to investigate raising LAC issue in other LA senior leaders groups |
| **AOB** | **No AOB raised** |
| **Future meetings** | **Next meeting date: 24th January 2024** |
| **Future topics:**  Please send any items or questions and queries you would like to discuss with colleagues to Sheelagh Sullivan at [sheelagh.sullivan@outlook.com](mailto:sheelagh.sullivan@outlook.com). | |